

Graduate School of Education, University of California, Berkeley

FALL 2012 ~ APPLICATION CHECK LIST

(Deadlines: December 2, 2011 – for all programs except the following:
December 16, 2011 – Principal Leadership Institute
January 18, 2012 – Leadership for Educational Equity Program)

For complete application instructions, please consult both the
Graduate School of Education Web site at gse.berkeley.edu
and the UC Berkeley Graduate Division Web site at www.grad.berkeley.edu

- Graduate Application for Admission and Fellowships 2012-2013
<http://grad.berkeley.edu/admissions>
*Including **Statement of Purpose & Personal History**.
- GPA worksheet <http://gse.berkeley.edu/admin/sas/gpa.html> (Only calculate “All course work after 1st 2 years”, please save worksheet as a pdf and upload into the online application)
- \$80 non-refundable application fee, plus an additional \$20 supplemental application fee for international applicants. (May be paid online by credit card during submission of the Graduate Division application, or by check or money order payable to UC Regents sent to the Graduate School of Education).
- Scan & upload** a pdf of each official transcript into the online application from all institutions attended beyond high school.
- Three** letters of recommendation. (Must be submitted electronically through the Graduate Application.) Doctoral applicants should have at least 2 academic letters submitted from previous professors. MA/Credential applicants need 1 academic and 2 from individuals who can provide information about your experience working with school age children.
- Official GRE (Graduate Record Examination) General Test scores. Applicants should take the exam or request old scores no later than November 15th. **Scores of tests taken before October 2006 are not acceptable.** Use recipient code 4833. (GRE scores are **not** required of applicants to the following three programs: Masters and Credential in Science and Mathematics Education, Developmental Teacher Education and the Principal Leadership Institute) www.gre.org
- Official TOEFL (Test of English as a Foreign Language) scores. TOEFL is required of all applicants who earned their bachelor’s degrees in a country where the official language is not English. **Scores of tests taken before June 2010 are not acceptable.** Use recipient code 4833. www.toefl.org
- Basic Skills Requirement (Required of all applicants to programs leading to a credential; 3 options for passing) Please scan & upload a pdf of your official score report into the online Graduate Application.
 - Pass the CBEST (California Basic Educational Skills Test) Web Site: www.cbest.nesinc.com (Applicants residing outside CA and OR may take CBEST after admission and arrival in CA.)
 - Pass a Basic Skills Examination from Another State
 - Students who have already passed the CSU Early Assessment Program or CSU Placement examinations may use either of these to fulfill this requirement.
 - **For DTE applicants only:** Pass CSET Multiple Subjects Examinations **plus** CSET Writing Examination
- CSET (California Subject Examinations for Teachers) or completion of a subject matter preparation program. Required of all applicants to programs leading to a multiple or single subject teaching credential. Please scan & upload a pdf of your score official score report into the online Graduate Application. www.cset.nesinc.com

If you are unable to find answers to your questions on the Web sites listed above, please contact the **GSE Admissions Office** via email: gse_info@berkeley.edu; or phone (510) 642-0841.